

Hilldale MS Library Media Center Pass

Student(s) Name: _____

Time Leaving Classroom: _____ Date: _____

Reason for coming to the library:

_____ Check In/Out Materials _____ Work on Project or Report
_____ Individual Reading Time _____ Research & Reference Work
_____ Other (Explain) _____

Time to Return: _____
_____ Teachers Signature

Time Left Library: _____
_____ Teachers Signature

Each student coming to the LMC must have a pass. The Teacher must sign the pass. Upon entering the LMC, the student will leave the pass with the librarian. When the student is ready to return to class the pass will be signed and time indicated.

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