

Hilldale Public Schools

ADMINISTRATION Comprehensive Local Education Plan (CLEP) 2014-15

APRIL 2015

Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.

- Met with ICTC staff to begin *Health Care Careers* Class
- Completed the annual audit of Hilldale Learning Center
- Completed Accreditation visit with RAO
- Met with Connors re: having more classes at HHS

Goal 2: Provide safe learning environment for all students and members of the school community.

- Assisted the Fire Marshall in reviewing all sites for safety concerns
- Worked with City Council to approve the SRO contract for the 2015-16 school year

Goal 3: Attract & retain qualified, competent teachers and staff members.

- Attended Teacher Fair at UCO in Edmond and NSU in Broken Arrow, to seek teacher candidates
- Held Sup's On at elementary and secondary buildings

Goal 4: Provide quality facilities.

- Met with Jordan Smith re: bonds and finance

ATHLETICS/MAINTENANCE/TRANSPORTATION Comprehensive Local Education Plan (CLEP) 2014-15

APRIL 2015

Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.

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Goal 2: Provide safe learning environment for all students and members of the school community.

- Student Drug Testing
- Delivery of packages at all sites
- Daily run of bus routes and bus inspections
- Daily pick up trash and empty trash at all sites
- Provide bus drop off and pick up times
- Delivered commodities to all sites
- Provide resources for gardening at HS Biology/Life Skills class
- Began working on completion of changes needs by fire marshal inspection at all sites

Goal 3: Attract & retain qualified, competent teachers and staff members.

- Submitted Title III – ELL tests

Goal 4: Provide quality facilities.

- Athletic fields prepared for baseball, track, and soccer
- Repair of AC units- HS-1, MS-2, LE-1, UE-2
- Toilet repair HS-3, MS-2 LE-4, UE-6
- Repair of electrical outlets at HS counselor office and ADM II
- Sent summer work request to all sites, preparing for summer work
- Repair of floor machines and other cleaning machines at all sites for summer cleaning
- Repair of wall mats at HS old basketball gym
- Sink repairs – HS-1, MS-2, UE-1, LE-3
- Freezer door repair at elementary cafeteria
- Birds removed from classrooms at HS
- Mowing and weed eating at all sites
- Met with the city on water issue south of HS football field

TECHNOLOGY Comprehensive Local Education Plan (CLEP) 2014-15

Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.

- Restored files from backups for accounting executive and Middle School teacher.
- Restored files from backups for multiple teachers in the Middle School who had deleted all their files by accident.
- Assisted the technology when state testing had a few minor hiccups.
- Configured all 75 new iPad minis for the Upper Elementary
- Configured all 30 Chromebooks for the new High School mobile Chromebook lab.
- Repaired the backup server so that all servers re-sync up with the backup server and begin making backups again.
- Configured DEP for Apple so that enrollment and profile configurations can be pushed out to iPads quicker and easier for devices pushed out in bulk.
- Relocated nine older teacher computers to the Upper Elementary library and re-configured them as student machines.
- Ordered and deployed 5 iPads to an Upper Elementary teacher who wrote a grant for technology for her classroom.
- Fixed issue with Chromebooks that kept kicking them into the wrong time zone, making them unable to login to the Chromebooks.
- Whitelisted our domain with Apple so that we can make iTunes accounts in bulk in a single sitting, instead of 10 accounts each 24-hour time period.

Goal 2: Provide safe learning environment for all students and members of the school community.

- Installed two new network drops across the district.
- Repaired the TimeForce time clocks so that the software would re-sync up with the individual time clocks.
- Took inventory of all new technology devices we received last summer.
- Renewed support contracts for various technology devices across the district.

Goal 3: Attract & retain qualified, competent teachers and staff members.

- Gathered quotes for Dell Chromebooks for technology grant.
- Received Chromebooks and created another mobile lab of Chromebooks for High School students.
- Repaired teacher computers in which sound was not working properly.
- Made school email available on cell phones for High School teachers.
- Received feedback from teachers about problems with central printing copiers.
- Made major efforts and strides to fix toner cartridge shortages, copier jams, and overall poor customer services with copier vendors.
- Began setting up new High School teacher accounts with school email.
- Repaired the Indian Ed. Printer at the Upper Elementary school.

Goal 4: Provide quality facilities.

- Cleaned out viruses from District.
- Configured the low lunch balance call.

- Prepared online state testing for elementary SPED students.
- Prepared a test-run for a select group of teachers to try out the SchoolWay app to communicate to parents, students, and other teachers.
- Prepared technology for High School play.
- Provided necessary information to the PUD of the OCC for reimbursement of state funds for Internet.
- Fixed issue with the content filter that wouldn't allow SSL traffic through the Firewall.

HS SCHOOL Comprehensive Local Education Plan (CLEP) 2014-15

April 2015

Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.

- Students requiring remediation enrolled in E2020 online classes.
- Seniors requiring English credit recovery enrolled in E2020 class.
- Teachers conducting PLC meetings to look at student data

Goal 2: Provide safe learning environment for all students and members of the school community.

- 2 School Resource Officers on campus.
- Conducted Fire Drill

Goal 3: Attract & retain qualified, competent teachers and staff members.

- Provided Professional Development on campus (PLC Training/Team Meetings)
- Notified teachers that would be attending ASCD conference
- Notified assistant principal/dean of students that would be attending CCOSA conference

Goal 4: Provide quality facilities.

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MIDDLE SCHOOL Comprehensive Local Education Plan (CLEP) 2013-14

APRIL 2015

Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.

- April 10th-24th were the days set for our State Tests for 6th through the 8th grade-testing sites included MS computer lab and computer room and the Library
- April 17th MS band contest- superior rating was given to our 7th and 8th grade band
- April 18th MS State Academic Meet and our students won the state championship in their division and went undefeated
Team members Lauren Woodall, Aislyn Hensley, Isaac McBrien, Gannon Dubin and Niky Harper
- April 25th 8th grade Dance conducted and led by a group of parent volunteers here at the MS

Goal 2: Provide safe learning environment for all students and members of the school community.

- Continue monthly newsletter posted on website
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Goal 3: Attract & retain qualified, competent teachers and staff members.

- PLC Meeting with all groups bi-weekly
- Continues monthly recognition of certified staff and support staff who have exhibited the Character First Trait of the month. Winner receives a lunch to Chili's

Goal 4: Provide quality facilities.

- Continuing gaining great results from new Cafeteria, classrooms, bathrooms and band room due to completion of construction

ELEMENTARY Comprehensive Local Education Plan (CLEP) 2014-15

APRIL 2015

Goal 1: Provide quality curriculum and instruction that prepare all students for the future using a variety of methods including technology.

- Our Reading Specialists conducted our ELL testing to the students that speak another language in the home.
- Held grade level meeting to discuss curriculum changes.
- Pre-Enrolled & Screened 40 new Pre-K & Kindergarten students for the 2015-2016 school year.
- Provided 411 students with pencils and bookmarks with test taking strategies for the OCCT test.
- Provided teachers with the link to OKLMS Listserv Book Biography Series about Famous Oklahomans.
- Staff meet to determine a science curriculum they would like for the elementary next year. They gave their recommendation to Dr. Tennison.

Goal 2: Provide safe learning environment for all students and members of the school community.

- Discussed using the cafeterias during the bad weather season. We will use a list of people that will be responsible for opening the cafeteria and staying with the community whenever there is a Tornado Warning in the area.
- Made the decision to split our annual track meet into 2 different sessions; lower in the morning and upper in the afternoon. This will help with the number of people on campus and parking.
- Held a Safe School and Healthy Fit Committee to follow up on concerns we had in the fall.

Goal 3: Attract & retain qualified, competent teachers and staff members.

- Conducted interviews for opening for certified teachers in the Lower and Upper Elementary.
- Upper Elementary Principal attended a Teacher Fair at UCO in Edmond.
- Hired an Early Childhood and an Elementary Teacher for the 2015-2016 school year.

Goal 4: Provide quality facilities.

- Monitoring a leak in the Lower Elementary Hallway
- Staff turned in Summer Work Orders of items they would like taken care.